

MEGHAN HOCKRIDGE

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Production coordinator and audio professional with 4+ years of experience supporting live events, public media, and multimedia production. Passionate about music, public media, and creating meaningful audience experiences.

WORK EXPERIENCE

Filoli House & Gardens

Woodside, CA 2023 - Present

Production Coordinator

- Coordinate production logistics and AV operations for large scale events, including Holidays at Filoli, Nightfall, and Summer Stage with audiences up to 2500 per night.
- Manage production equipment, vendors, and technical setups to ensure event execution.
- Collaborate with different teams to support event planning, scheduling, and live production needs.
- Produce, edit, and publish *Morning in the Garden*, collaborating with staff to develop engaging content from recording through final distribution.

88.9 WERS

Boston, MA 2019 - 2022

Program Coordinator

- Coordinated daily programming operations, including host scheduling, music programming, and production elements for live broadcast.
- Produced and voiced promotional spots and audio packages for on-air programming.
- Maintained broadcast schedules and collaborated with programming staff to ensure seamless daily operations.

Live-Mix Coordinator

- Engineered, recorded, mixed, and mastered live performances for broadcast, coordinating with artists, engineers, and station staff to deliver professional quality productions.

Midday Host

- Hosted a live weekday radio program of Adult Album Alternative (AAA) music and engaging thousands of listeners through on-air presentation.

SKILLS

Software: Pro Tools, Adobe Audition, Premiere Pro, Audacity, Ableton Live, Logic Pro, Enco Presenter, G Selector, Google Workspace, Microsoft Office, Monday.com, Dropbox.

Production and Project Coordination: Live event production, audio production, Broadcast operations, FCC regulations, Asset management.

EDUCATION

Emerson College *Bachelor of Arts, Audio Production*

Minor: *Music History and Culture*